

BOARD MINUTES

MEETING OF:

PATIENT SAFETY AUTHORITY

SHERATON HARRISBURG/HERSHEY
4650 LINDLE ROAD
HARRISBURG, PENNSYLVANIA

TIME: 10:00 A.M.

DATE: SEPTEMBER 13, 2011

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Patient Safety Authority

September 13, 2011

- Stanton Smullens, MD, Acting Chair
- Gary A. Merica, RPh
- Anita Fuhrman, RN, BS (absent)
- Joan Garzarelli, RN, MSN (phone)
- Cliff Rieders, Esquire
- Lorina Marshall-Blake (phone)
- Marshall W. Webster, MD (absent)
- Terry S. Hyman, Esquire

Also Present:

- Mike Doering, PSA Executive Director
- Laurene Baker, PSA Communications Director
- Fran Charney, PSA Director of Educational Programs
- Howard Newstadt, PSA Finance Manager
- John Clarke, M.D., PSA Clinical Director
- William Marella, PSA Program Director
- Gregory E. Dunlap, Esquire, PSA Legal Counsel
- Karen McKinnon-Lipsett, PSA Administrative Specialist
- Denise Barger, PSA Patient Safety Liaison
- Teresa Plesce, PSA Office Services Coordinator

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PATIENT SAFETY AUTHORITY
Public Meeting
September 13, 2011 Time: 10:00 AM
Location: Sheraton Harrisburg/Hershey, Lindle Road, Harrisburg

Agenda

- I. Call to Order
- II. Report of the Acting Board Chair
- III. Approval of the June 14, 2011 Meeting Minutes
- IV. Report of the Executive Director
- V. PA-PSRS Update
- VI. Old Business
 - Facility Low Reporter Process – William Marella, Authority Project Manager
 - WSS Draft Recommendations – Dr. John Clarke, Authority Clinical Director
- VII. New Business
 - Just Culture Presentation – Denise Barger, Authority Patient Safety Liaison
 - Proposed HEC Collaborative – Michael Doering, Authority Executive Director
 - Board Retreat Update – Michael Doering, Authority Executive Director
 - Draft Authority Employee Handbook - Michael Doering, Authority Executive Director
- VIII. Public Comment
- IX. Adjournment

1 ***

2 PATIENT SAFETY AUTHORITY

3 The regularly scheduled meeting of the Patient
4 Safety Authority was held on Tuesday, September 13,
5 2011. Stanton Smullens, M.D., Acting Chair, called the
6 meeting to order at 10:08 a.m.

7 ***

8 The minutes from the June 14, 2011, meeting were
9 unanimously approved.

10 ***

11 Report of Executive Director

12 [Mike Doering, Executive Director, advised that the
13 September Patient Safety Advisory was published on
14 September 1 and it contains an article on data driven
15 prevention for CLABSI. This article gives CLABSI
16 prevention strategies and offers an educational tool
17 kit. He noted there is also an article on a review of
18 medication errors in ambulatory surgery facilities and
19 one on making patient controlled analgesia safer for
20 patients. Mr. Doering updated the board regarding the
21 wrong site surgery project, stating it continues and has
22 had the second lowest quarterly total to date. He
23 advised as part of an overall security assessment

1 conducted by the Office of Information Security some
2 changes to some system vulnerabilities have been made
3 which were identified in the PA-PSRS code. Regarding
4 education, training, and outreach, Mr. Doering reported
5 30 educational events were held in the last 90 days.
6 Also during the second half of fiscal year 2010-2011
7 1,453 people were trained which is significantly higher
8 than the 900 planned. He discussed the Patient Safety
9 Authority Potential Partnership, a project being funded
10 by the federal Department of Health and Human Services.
11 Mr. Doering discussed the board retreat to be held on
12 November 8-9, 2011 at the Radisson Penn Harris.]

13 ***

14 Old Business

15 [William Marella, Authority Project Manager, discussed
16 the facility low reporter process. He stated in
17 response to the request for something in writing that
18 the process would involve contacting facilities by
19 letter to let them know they are outliers and in what
20 sense they are outliers, and offering education from
21 their patient safety liaison on reporting matters, how
22 to make sure staff are engaged, how to make sure staff
23 participate in the process, and if that offer is

1 refused, it would then be followed up with a more
2 sternly worded letter reminding them of the penalties
3 for failure to report which can be levied by the
4 Department of Health. After discussion, it was agreed
5 that further clarification on certain aspects of the
6 process needs to be developed.]

7 ***

8 [John Clarke, M.D., Authority Clinical Director reported
9 on WSS draft recommendations. Dr. Clarke advised that
10 over time with a number of projects best practices have
11 been identified for preventing wrong site surgery, and
12 these are evidence-based so they're well defended. He
13 noted there has been some success when implementing
14 these evidence-based best practices in institutions.
15 Dr. Clarke discussed some of the experiments completed
16 and the advice that has been made for evidence-based
17 best practices, the evidence for that and also a measure
18 of the potential impact. Discussion was held as to
19 whether this information should be put out to the
20 hospitals and ASFs in Pennsylvania for public comment
21 feedback and possible modification. Dr. Clarke advised
22 he would look to the Board for guidance as to how that
23 should be done, whether it should be written comments or

1 whether there should be open forums with face-to-face
2 comments. The Board agreed staff should discuss with
3 Department of Health prior to asking for public
4 comment.]

5 ***

6 New Business

7 [Denise Barger, Authority Patient Safety Liaison, gave a
8 Just Culture Presentation. She gave a background and
9 context on how the project evolved. She explained that
10 Just Culture is a systematic approach to reducing error
11 focusing principally on system design and the behavioral
12 choices individuals make as they go through their daily
13 job responsibilities, and is very much focused on
14 balancing responsibility of management as well as
15 individual personal accountability. She discussed the
16 results from the facilities which participated.]

17 ***

18 [Teresa Plesce discussed the Draft Authority Employee
19 Handbook. She advised it was essentially a revised
20 version of the current handbook. A motion was made and
21 approved to accept the revised handbook.]

22 ***

23 [The meeting adjourned at 12:02 p.m.]

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Jerry Blevins
Minute Clerk
York Stenographic Services

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PATIENT SAFETY AUTHORITY
BOARD OF DIRECTORS
REFERENCE INDEX
SEPTEMBER 13, 2011

TIME	COUNTER NUMBER	AGENDA
10:08	0024	Call to Order
10:09	0060	Approval of Minutes of June 14, 2011
10:09	0092	Report of the Executive Director, Michael Doering
10:33	1027	PA-PSRS Update, Michael Doering
10:42	2028	Facility Low Reporter Process, William Marella
11:04	3572	WSS Draft Recommendations, Dr. John Clarke
11:35	6316	Just Culture Presentation, Denise Barger
11:56	0957	Draft Authority Employee Handbook, Michael Doering
12:02	1350	Adjournment