

APPROVED SUMMARY MINUTES

MEETING OF:

PATIENT SAFETY AUTHORITY

CENTRAL PENN CONFERENCE CENTER
600 VALLEY ROAD
SUMMERDALE, PA 17093

TIME: 10:00 A.M.

DATE: DECEMBER 13, 2018

Patient Safety Authority**December 13, 2018**

1
2 Stanton Smullens, M.D., Chair
3 John B. Bulger, DO, MBA (phone)
4 Daniel J. Glunk, M.D.
5 Arleen Kessler (phone)
6 Kathleen Law (phone)
7 Mary Ellen Mannix
8 Veronica Richards, Esquire
9 Linda Waddell, RN
10 Eric Weitz, Esquire (phone)
11 Denelle Weller
12
13 Also Present:
14
15 Regina Hoffman, Executive Director
16 Rodney Akers, Legal Counsel
17 Michelle Bell, Director of Outreach & Education
18 Rebecca Jones, Director of Innovation and Strategic
19 Partnerships
20 Shelly Mixell, Executive Assistant
21 Ellen S. Deutsch, M.D., Medical Director
22 Caitlyn Sidrane, Manager, Communications &
23 Publications
24 Eugene Myers, Associate Editor, Communications and
25 Publications
26 Teresa Plesce, Office Manager/HR Liaison
27 Alex Ulsh, Systems Administrator/ Deputy CISO
28 Matthew Grissinger, Manager of Medication Safety
29 Analysis
30 Badal Sanghvi, DXC Project Manager
31 William Marella, Program Director
32 Jesse M. Munn, Operations Manager, Managing Editor
33 Kelly Gipson, Project Manager (phone)
34 Lynette Hathaway, Infection Prevention Analyst (phone)
35 Richard Kundravi, Patient Safety Liaison (phone)
36 Karen McKinnon-Lipsett, Administrative Specialist
37 (phone)
38 Megan Shetterly, Senior Patient Safety Liaison (phone)
39 Robert Yonash, Senior Patient Safety Liaison (phone)
40 Danielle Jurgill, Public

York Stenographic Services, Inc.

34 North George St., York, PA 17401 - (717) 854-0077

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45
46
47
48
49
50
51

PATIENT SAFETY AUTHORITY

Public Meeting

December 13, 2018 Time: 10:00 AM

Location: The Conference Center at Central Penn College
600 Valley Road
Summerdale, PA 17093

Agenda

- I. Call to Order
- II. Report of Board Chair (10:00-10:02)
- III. Approval of the October 31, 2018 Meeting Minutes (10:02-10:05)
- IV. Report of the Executive Director (10:05-10:15)
- V. Authority Programs
 - **"2019 Facility Assessment Proposal and Approval"**
 - o Howard Newstadt, JD, MBA, CGCIO, Senior Director of Finance and Business Operations/CIO/CISO (10:15-10:45)
 - **"Strategic Focus Update - Focus on the Patient"**
 - o Michelle Bell, BSN, RN, FISMP, CPPS, Director of Outreach and Education (10:45-11:15)
 - **"Safety Stories"**
 - o Ellen S. Deutsch, MD, MS, FACS, FAAP, CPPS, Medical Director (11:15-11:35)
- VI. Old Business
- VII. New Business
- VIII. Public Comment (11:35-11:40)

- 1 IX. Executive Session (11:40-12:00)
- 2
- 3
- 4 X. Adjournment
- 5

1 ***

2 PATIENT SAFETY AUTHORITY

3 The regularly scheduled meeting of the Patient
4 Safety Authority was held on Thursday, December 13,
5 2018. Stanton Smullens, M.D., Chair, called the
6 meeting to order at 10:00 a.m.

7 ***

8 Dr. Smullens reported that the meeting with Andy
9 Carter to discuss the Hospital Improvement Innovation
10 Network (HIIN) went well and there was good feedback.

11 ***

12 A motion to approve the minutes of October 31, 2018,
13 carried unanimously.

14 ***

15 Report of the Executive Director

16 [Reinga Hoffman, Executive Director, began her report
17 by recognizing and thanking Teresa Plesce and Megan
18 Shetterly for their 10 years of service with the
19 Authority. Ms. Hoffman discussed at length the
20 anonymous report that was received in November of
21 2017, and the subsequent letter to the facility
22 advising that the Department of Health may be notified
23 for failure to report the serious event. After further

1 discussion, it was decided that the Authority will
2 follow up once the return receipt has been received,
3 to make sure the facility has reported the event.]

4 ***

5 [Regina Hoffman gave an in-depth presentation on the
6 MCare assessments for fiscal year '18/'19. A motion to
7 authorize the fiscal year '17/'18 MCare assessments in
8 the amount of \$8 million carried unanimously. A motion
9 to approve utilization of the medical care service
10 consumer price index, to calculate the maximum
11 assessment rate, carried unanimously.]

12 ***

13 [Michelle Bell, Director of Outreach and Education,
14 gave a detailed update on the strategic plan, with a
15 focus on engaging and empowering patients on their
16 role in patient safety.]

17 ***

18 [Ellen Deutsch, M.D., Medical Director, gave a
19 presentation on Safety Stories. She outlined the
20 problem with healthcare provider burnout, and stressed
21 the importance of giving positive feedback to medical
22 professionals.]

23 ***

1 [Danielle Jurgill, from the audience, made a
2 recommendation to change the Authority's website to
3 make it clear that when an individual makes an
4 anonymous report on the website, it is not reported to
5 the Department of Health. Regina Hoffman agreed that
6 it would be easy to make that clarification.]

7

8

9 [The meeting adjourned at 12:29 p.m.]

10

11

12

13

14

15

Cyndy Kuhns
Minute Clerk
York Stenographic Services

PATIENT SAFETY AUTHORITY
BOARD OF DIRECTORS
REFERENCE INDEX
DECEMBER 13, 2018

	TIME	COUNTER NUMBER	AGENDA
1			
2			
3			
4			
5			
6			
7			
8			
9	10:00	00:05	Call to Order
10			
11		1:15	Report of the Board
12			Chair
13			
14		1:47	Approval of Minutes of
15			October 31, 2018
16			
17		2:07	Report of the Executive
18			Director, Regina Hoffman
19			
20		30:42	2019 Facility Assessment
21			Proposal and Approval,
22			Regina Hoffman
23			
24		55:44	Strategic Focus Update -
25			Focus on the Patient,
26			Michelle Bell
27			
28		1:20:53	Safety Stories, Ellen S.
29			Deutsch
30			
31		1:33:04	Public Comment
32			
33	12:20	1:37:22	Adjournment
34			
35			
36			