

APPROVED SUMMARY MINUTES

MEETING OF:

PATIENT SAFETY AUTHORITY

CENTRAL PENN COLLEGE
600 VALLEY ROAD
SUMMERDALE, PA 17093

TIME: 10:00 A.M.

DATE: APRIL 29, 2019

Patient Safety Authority**April 29, 2019**

1
2 Stanton Smullens, M.D., Chair
3 William Wenner, M.D.
4 Kathleen Law
5 Linda Waddell
6 Eric Weitz, Esquire
7 Denelle Weller (phone)
8 Mary Ellen Mannix (phone)
9 Arleen Kessler (phone)
10 Daniel Glunk, M.D.
11
12
13 Also Present:
14
15 Regina Hoffman, Executive Director
16 Howard Newstadt, Financial Director & CIO
17 Michelle Bell, Director of Outreach & Education
18 Rebecca Jones
19 Karen McKinnon-Lipsett
20 Megan Shetterly (phone)
21 Rodney Akers
22 Susan Wallace (phone)
23 Jeff Bomboy (phone)
24 Caitlyn Allen
25 Kim Liberatore
26 Eugene Myers
27

PATIENT SAFETY AUTHORITY

Public Meeting

April 29, 2019 Time: 10:00 AM

Location: The Conference Center at Central Penn College
600 Valley Road
Summerdale, PA 17093

Agenda

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10 I. Call to Order
11
12 II. Report of Board Chair (10:00-10:02)
13
14 III. Approval of the March 14, 2019 Meeting Minutes
15 (10:02-10:05)
16
17 IV. Report of the Executive Director (10:05-10:20)
18
19 V. Authority Programs
20
21 — **Approval of DXC Contract**
22 o Regina Hoffman, Executive Director
23 (10:20-10:30)
24
25 — **Approval of MedStar Health Research Institute**
26 **Contract**
27 o Regina Hoffman, Executive Director
28 (10:30-10:40)
29
30 — **Approval of the 2018 Annual Report**
31 o Caitlyn Allen, Manager, Communications
32 and Publications (10:40-11:00)
33
34 — **Communication Update**
35 o Caitlyn Allen, Manager, Communications
36 and Publications (11:00-11:20)
37
38 — **Hospital Acquired Condition (HAC) Analysis**
39 **Update**
40 o Kim Liberatore, Patient Safety Analyst
41 (11:20-11:30)
42
43 — **"Latex: A lingering and lurking safety risk"**
44 o Kim Liberatore, Patient Safety Analyst
45 (11:30-11:50)
46
47 VII. Old Business
48
49 VIII. New Business
50

York Stenographic Services, Inc.

34 North George St., York, PA 17401 - (717) 854-0077

1 IX. Public Comment (11:50)

2

3 X. Adjournment

4

1 ***

2 PATIENT SAFETY AUTHORITY

3 The regularly scheduled meeting of the Patient
4 Safety Authority was held on Monday, April 29, 2019.
5 Stanton Smullens, M.D., Chair, called the meeting to
6 order at 10:00 a.m.

7 ***

8 A motion to approve the minutes of March 14, 2019,
9 carried unanimously.

10 ***

11 Report of the Executive Director

12 [Regina Hoffman, Executive Director, introduced two
13 new staff members; Jackie Peck, Administrative
14 Assistant/Graphic Designer, and Shawn Kepner, Data
15 Analyst. Ms. Hoffman advised that she did meet with
16 Garrison Gladfelter from the Department of Health, and
17 went over the issue of facilities reporting serious
18 events. Mr. Gladfelter explained that the Department
19 does have its own investigation process in place. Ms.
20 Hoffman advised that with the implementation of AMOD,
21 on May 31, PSRS will shut down so the data migration
22 can be accomplished. She went on to explain that
23 there are two scheduled webinars in May to discuss the

1 changes in the PSRS process. Ms. Hoffman advised that
2 an anonymous report was received on April 1, which was
3 reported by the facility, and the facility will be
4 submitting their investigation shortly. Ms. Hoffman
5 reminded everyone that P2S2 is taking place on
6 Thursday, along with the announcement of the I am
7 Patient Safety winners. Ms. Hoffman advised that the
8 first of the editorial board meetings have been held
9 for the journal on patient safety. She went on to
10 advise that the journal website is almost completed,
11 and should be ready for presentation at P2S2. Ms.
12 Hoffman went on to advise that the editorial policies
13 and procedures were developed by the editorial team,
14 and they will be sent out to the editorial board
15 members for review. Ms. Hoffman advised that the
16 Authority has entered into a three-month agreement
17 with Madison and Gall, a public relations firm, to
18 help put together a public relations plan. Ms.
19 Hoffman explained that the remaining open staff
20 positions have now been filled, and the individuals
21 will be in place by June. Lastly, Ms. Hoffman advised
22 that surcharge letters were sent for the MCare
23 assessments back in March, with a due date of May 31,

1 and approximately \$2 million has been received thus
2 far.]

3 ***

4 Authority Programs

5 [Regina Hoffman, Executive Director, proposed approval
6 of the DXC contract for IT services, which is a three-
7 year contract, with two one-year options. The motion
8 to approve the DXC contract as written, for up to
9 \$7,071,540, carried unanimously.]

10 ***

11 [Regina Hoffman, Executive Director, proposed approval
12 of the MedStar Health Research Institute contract,
13 with a total cost of the five-year contract of
14 \$3,419,187. A motion to approve the contract carried
15 unanimously.]

16 ***

17 [Caitlyn Allen, Manager, Communications and
18 Publications, gave a detailed presentation on the 2018
19 Annual Report, and highlighted some of the notable
20 changes in the book's appearance. A motion to approve
21 the book carried unanimously.]

22 ***

23 [Caitlyn Allen, Manager, Communications and

1 Publications, and Eugene Myers, Associate Editor,
2 Communications and Publications, gave an in-depth
3 discussion on plans to use social media platforms to
4 bring awareness to resources and information offered
5 by the Authority.]

6 ***

7 [Kim Liberatore, Patient Safety Analyst, presented her
8 Hospital Acquired Condition (HAC) Analysis Update, to
9 conclude her presentation from the September Board
10 meeting, comparing PSRS serious event reporting to
11 several other patient safety reporting programs.]

12 ***

13 [Kim Liberator, Patient Safety Analyst, gave an in-
14 depth presentation on Latex: A Lingering and Lurking
15 Safety Risk. She highlighted several items that
16 actually contain latex, and there was discussion of
17 ways that exposure could be avoided in the future.]

18 ***

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20 [The meeting adjourned at 11:45 a.m.]

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Byron Aldinger
Minute Clerk
York Stenographic Services

PATIENT SAFETY AUTHORITY
 BOARD OF DIRECTORS
 REFERENCE INDEX
 APRIL 29, 2019

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4			
5			
6		COUNTER	
7	TIME	NUMBER	AGENDA
8			
9	10:00	00:07	Call to Order
10			
11		1:11	Report of Board Chair
12			
13		2:00	Approval of Minutes of
14			March 14, 2019
15			
16		2:17	Report of the Executive
17			Director, Regina Hoffman
18			
19		17:24	Approval of DXC
20			Contract, Regina Hoffman
21			
22		24:34	Approval of MedStar
23			Health Research
24			Institute Contract,
25			Regina Hoffman
26			
27		40:46	Approval of the 2018
28			Annual Report, Caitlyn
29			Allen
30			
31		51:23	Communications Update,
32			Caitlyn Allen
33			
34		1:18:25	Hospital Acquired
35			Condition (HAC) Analysis
36			Update, Kim Liberator
37			
38		1:22:38	Latex: A Lingering and
39			Lurking Safety Risk, Kim
40			Liberator
41			
42		1:44:34	Adjournment
43			
44			