

**APPROVED SUMMARY BOARD MINUTES**

**MEETING OF:**

**PATIENT SAFETY AUTHORITY**

CENTRAL PENN COLLEGE  
600 VALLEY ROAD  
SUMMERDALE, PA 17093

TIME: 10:02 A.M.

DATE: MARCH 14, 2019

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**Patient Safety Authority****March 14, 2019**

1  
2 Stanton Smullens, M.D., Chair  
3 William Wenner, M.D.  
4 Kathleen Law  
5 Linda Waddell  
6 Veronica Richards, Esquire  
7 Eric Weitz, Esquire  
8 Denelle Weller (phone)  
9 Mary Ellen Mannix (phone)  
10 Arleen Kessler (phone)  
11 Daniel Glunk, M.D.  
12  
13  
14 Also Present:  
15  
16 Regina Hoffman, Executive Director  
17 Howard Newstadt, Director of Finance and  
18 Business Operations, CIO  
19 Michelle Bell, Director of Outreach & Education  
20 Rebecca Jones, Director of Innovation and Strategic  
21 Partnerships  
22 Karen McKinnon-Lipsett, Administrative Specialist  
23 Shelly Mixell, Communications Specialist  
24 Caitlyn Sidrane, Manager, Communications and  
25 Publications  
26 Rodney Akers, Legal Counsel  
27 Badal Sanghvi, Account Delivery Manager, DXC  
28 Teresa Plesce, Office Manager  
29 JoAnn Adkins, Senior Infection Preventionist  
30 Tammy Dalpiaz, Director of Education and Clinical  
31 Consulting, The United Church of Christ Homes  
32 LuAnn Gramm, Director of Nursing, Sarah A. Todd  
33 Memorial Home  
34 Margrit Shoemaker, MD, FACP, Assistant Chair of  
35 Internal Medicine, Geisinger Commonwealth School of  
36 Medicine; Chair, Geisinger Patient Safety Work Group  
37 Jesse M. Munn, Operations Manager, Managing Editor  
38 Michael Gaunt, Medication Safety Analyst  
39 Katie Vivian, Infection Prevention Analyst  
40 Lynette Hathaway, Infection Prevention Analyst

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1 Terri Lee Roberts, Senior Infection Preventionist  
2 Kelly Gipson, Project Manager  
3 Susan Wallace, Patient Safety Liaison  
4 Alex Ulsh, Systems Administrator/ Deputy CISO  
5 Eugene Myers, Associate Editor, Communications and  
6 Publications  
7 Robert Yonash, Senior Patient Safety Liaison  
8 Ellen Deutsch, M.D., Medical Director, PSA  
9 Danielle Jurgill  
10 Richard Kundravi (phone)  
11 Megan Shetterly (phone)  
12 Stephen Mrozowski, Milton S Hershey Medical Center  
13

**PATIENT SAFETY AUTHORITY**

Public Meeting

March 14, 2019            Time: 10:00 AM

Location: The Conference Center at Central Penn

College

600 Valley Road

Summerdale, PA 17093

**Agenda**

I. Call to Order

II. Report of Board Chair (10:00-10:02)

III. Approval of the January 29, 2019 Meeting Minutes  
(10:02-10:05)IV. Board of Directors Executive Session (10:05-  
10:20)

V. Report of the Executive Director (10:20-10:30)

VI. Authority Programs

— **"Anonymous Report Resolution"**

- o Regina Hoffman, Executive Director  
(10:30-10:35)

— **"Patient Safety Curriculum"**

- o Dr. Margrit Shoemaker, MD, FACP,  
Assistant Chair of Internal Medicine,  
Geisinger Commonwealth School of  
Medicine; Chair, Geisinger Patient  
Safety Work Group  
(10:35-10:55)

— **"Long-Term Care (LTC) Antibiotic  
Stewardship Collaboration"**

- o JoAnn Adkins, BSN, RN, CIC, FAPIC,  
Senior Infection Preventionist
- o LuAnn Gramm, BSN, RN, Director of  
Nursing, Sarah A. Todd Memorial Home
- o Tammy Dalpiaz, BSN, RN, RAC-CT,  
Director of Education and Clinical

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- 1 Consulting, The United Church of Christ  
2 Homes  
3 (10:55-11:35)  
4
- 5 — **"Communication Update"**  
6 o Caitlyn Sidrane, MPH, Manager,  
7 Communications and Publications  
8 (11:35-11:55)  
9
- 10 VII. Old Business  
11
- 12 VIII. New Business  
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- 14 IX. Public Comment (11:55)  
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- 16 X. Adjournment  
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PATIENT SAFETY AUTHORITY

The regularly scheduled meeting of the Patient Safety Authority was held on Thursday, March 14, 2019. Stanton Smullens, M.D., Chair, called the meeting to order at 10:02 a.m.

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A motion to approve the minutes, with corrections, of January 29, 2019, carried unanimously.

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Report of the Executive Director

[Regina Hoffman, Executive Director, advised that work with DXC is continuing on the project of modernizing PSRS, with planned implementation around May of this year. Ms. Hoffman detailed the anonymous report that was received in December, which was reviewed and accepted as adequate by the Authority, and subsequently closed. Ms. Hoffman advised the Advisory will be published the week of March 18, which will include a summary of the findings on concurrent surgeries, as well as the I am Patient Safety winners. She went on to briefly outline some of the educational offerings available in April. Ms. Hoffman advised that

1 the P2S2 will be held on May 2. Ms. Hoffman went on to  
2 explain that the HAI Advisory Panel meeting was just  
3 held, and a detailed report will be provided at the  
4 next Board meeting. Ms. Hoffman detailed some of the  
5 new personnel that have been hired to fill vacancies,  
6 and also some of the positions that remain open.  
7 Contract preparations continue with DXC and MedStar  
8 Health Research Institute, and the contracts are  
9 expected by the April meeting. As of March 4, there  
10 was about \$5.5 million in the trust fund. The list of  
11 38 editorial board members for the new journal was  
12 sent to PSA board members.]

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14 Authority Programs

15 [Regina Hoffman, Executive Director, reported that a  
16 subcommittee of Board members met to review the  
17 referral process to DOH following an anonymous report.  
18 The subcommittee agreed that a period of 14 days  
19 should be afforded to a facility once it is in receipt  
20 of notification from the Authority, before the matter  
21 is reported to the Department of Health for failure to  
22 report a serious event. A motion to approve the  
23 amended resolution carried unanimously.]

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2 [Margrit Shoemaker, M.D., Assistant Chair of Internal  
3 Medicine, Geisinger Commonwealth School of Medicine,  
4 gave an in-depth presentation on Patient Safety  
5 Curriculum, and detailed some of the education being  
6 offered to medical students.]

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8 [JoAnn Adkins, Senior Infection Preventionist;  
9 presented her findings regarding the Long-Term Care  
10 Antibiotic Stewardship Collaborative, and detailed the  
11 success of the program. LuAnn Gramm, Director of  
12 Nursing, Sarah A. Todd Memorial Home, and Tammy  
13 Dalpiaz, Director of Education and Clinical  
14 Consulting, The United Church of Christ Homes, also  
15 spoke and explained how this program has helped them  
16 and the staff at their facilities.]

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20 [The meeting adjourned at 11:50 a.m.]

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Byron Aldinger  
Minute Clerk  
York Stenographic Services

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PATIENT SAFETY AUTHORITY  
 BOARD OF DIRECTORS  
 REFERENCE INDEX  
 MARCH 14, 2019

	COUNTER	
TIME	NUMBER	AGENDA
10:02	00:46	Call to Order
	00:57	Report of the Board Chair
	2:29	Approval of Minutes of January 29, 2019
	2:48	Report of the Executive Director, Regina Hoffman
	10:53	Anonymous Report Resolution, Regina Hoffman
	42:06	Patient Safety Curriculum, Dr. Margrit Shoemaker
	1:08:03	Long-Term Care Antibiotic Stewardship Collaboration, JoAnn Adkins, Senior Infection Preventionist; LuAnn Gramm, Director of Nursing, Sarah A. Todd Memorial Home; Tammy Dalpiaz, Director of Education and Clinical Consulting, The United Church of Christ Homes
	1:46:42	Adjournment