

**APPROVED MINUTES**

**MEETING OF:**

**PATIENT SAFETY AUTHORITY**

CENTRAL PENN COLLEGE  
600 VALLEY ROAD  
SUMMERDALE, PA 17093

TIME: 10:00 A.M.

DATE: SEPTEMBER 8, 2015

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**Patient Safety Authority****September 8, 2015**

1  
2 Rachel Levine, M.D., Chair  
3 Stanton Smullens, M.D., Vice Chair (absent)  
4 Gary Merica, RPh  
5 Radheshyam Agrawal, M.D. (phone)  
6 John B. Bulger, DO, MBA  
7 Joan Garzarelli, RN, MSN (phone)  
8 Daniel J. Glunk, M.D.  
9 Lorina Marshall-Blake (absent)  
10 Eric Weitz, Esq.  
11 Cliff Rieders, Esq. (phone)  
12 Jan Boswinkel, M.D. (phone)  
13  
14 Also Present:  
15  
16 Michael Doering, Executive Director  
17 Howard Newstadt, Finance Director/CIO  
18 Laurene Baker, Communications Director  
19 Christina Hunt, Director of Collaborative Programs  
20 Susan Wallace, Patient Safety Analyst  
21 Mary Magee, Patient Safety Analyst  
22 Rodney Akers, Esquire  
23 Shelly Mixell, Executive Director Assistant  
24 Regina Hoffman, Director of Educational Programs  
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**PATIENT SAFETY AUTHORITY**

Public Meeting

September 8, 2015 Time: 10:00 AM

Location: The Conference Center at Central Penn College  
600 Valley Road  
Summerdale, PA 17093

**Agenda**

- I. Call to Order
- II. Report of the Board Chair (10:00-10:05)
- III. Approval of the June 9, 2015 Meeting Minutes (10:05-10:10)
- IV. Report of the Executive Director (10:10-10:20)
- V. Authority Programs
  - **"Delivering the Right Diet To the Right Patient Every Time"**
    - o Susan C. Wallace, MPH, CPHRM, Patient Safety Analyst (10:20-10:45)
  - **"Evaluating Pennsylvania Patient Safety Reporting Standardization"**
    - o Mary C. Magee, MSN, RN, CPHQ, CPPS, Patient Safety Analyst (10:45-11:00)
  - **"Budget Review"**
    - o Howard Newstadt, Finance Director/CIO (11:00-12:00)
- VI. Old Business
- VII. New Business

- 1                   — **"Introduction of Terri Lee Roberts"**  
2                    o Christina M. Hunt, MSN, MBA, HCM, RN,  
3                    CPPS, Director of Collaborative Programs  
4                   (12:00-12:05)  
5  
6  
7 VIII. Public Comment (12:05)  
8  
9  
10 IX. Adjournment

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2 PATIENT SAFETY AUTHORITY

3 The regularly scheduled meeting of the Patient Safety  
4 Authority was held on Tuesday, September 8, 2015. Rachel  
5 Levine, M.D., Chair, called the meeting to order at 10:00  
6 a.m.

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8 A motion to approve the minutes of June 9, 2015, carried  
9 unanimously.

10 \*\*\*

11 Report of Executive Director

12 [Michael Doering, Executive Director, advised the Board  
13 members the dashboard for measurement management that was  
14 discussed over the last few several meetings has been  
15 provided to them and will be discussed at a future Board  
16 meeting. He noted the Agency for Healthcare Research and  
17 Quality (AHRQ) is going to be using the Patient Safety  
18 Authority data in their annual and national health quality  
19 and disparities report on patient safety again this year.  
20 They are going to look at opioid information the Patient  
21 Safety Authority has. This will be the third year they  
22 used Patient Safety Authority information in their report.  
23 Regarding education and the patient safety liaison  
24 program, Mr. Doering noted since the last meeting there

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1 have been 27 learning events that have been conducted  
2 primarily within hospitals and other facilities. Also,  
3 two statewide webinars were held. Regarding collaborative  
4 activities, there are several including the Hospital  
5 Engagement Network work that would be done with HAP,  
6 continuing work with HRET on CAUTIIs for nursing homes,  
7 working with the National Patient Safety Foundation  
8 (NPSF), Quality Insights, working with the CDC, working  
9 with the Healthcare Improvement Foundation (HCIF) in the  
10 Delaware Valley and working with the Philadelphia  
11 Department of Health. Mr. Doering noted at the last  
12 meeting there was a presentation on pressure ulcers and  
13 there was some desire of the Board to move forward and  
14 take a closer look at pressure ulcers. He stated that the  
15 Patient Safety Authority decided to work with the  
16 Department of Health to continue the standardization  
17 committee and work on standardization of pressure ulcer  
18 reporting. Mr. Doering advised DOH (and external  
19 committee members) are going to collaborate with the  
20 Patient Safety Authority on this initiative. The initial  
21 meeting is anticipated to take place in September.]

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23 Authority Programs

1 [Susan Wallace, Patient Safety Analyst, gave a  
2 presentation on Delivering the Right Diet to the Right  
3 Patient Every Time. This focused on errors made in  
4 delivering the right food to patients. Ms. Wallace  
5 reported by reviewing event reports involving diet, she  
6 was able to put the events into four categories: patients  
7 being given food they were allergic to, patients being  
8 given the wrong diet, food being delivered to the wrong  
9 patient, and food being given to a fasting patient. She  
10 discussed the various types of harm that can come from  
11 these errors and steps that can be taken to make sure  
12 these errors do not occur.]

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14 [Mary Magee gave a presentation on Evaluating Pennsylvania  
15 Patient Safety Reporting Standardization. Ms. Magee  
16 reported that the overall evaluation objective to the  
17 reporting standardization project was to capture and  
18 improve the capture display and use of performance  
19 measures, and that this is done by the evaluation of the  
20 reporting standardization process which includes assessing  
21 and achieving the project charter goals, establishing  
22 mechanisms of data and information capture for the PA-PSRS  
23 data, education activity and help desk activity, also by

1 creating a project specific dashboard to display the data  
2 and information for the charter project leadership and  
3 performing ongoing assessments of the data to identify  
4 future educational and reporting standardization  
5 opportunities. Ms. Magee discussed these objectives of  
6 the project.]

7 \*\*\*

8 [Howard Newstadt, Finance Director/CIO presented a Budget  
9 Review. Mr. Newstadt advised the budget proposal for  
10 fiscal year 15-16 was presented to the finance committee  
11 and they approved passing it on to the full board for a  
12 vote. He gave a budget review of the 14-15 budget and  
13 then discussed the fiscal year 15-16 budget in great  
14 detail with the proposed 15-16 budget being \$8,275,899.]

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16 A motion to approve the proposed budget for fiscal year  
17 15-16 was approved with Cliff Rieders abstaining.

18 \*\*\*

19 New Business

20 [Christina Hunt, Director of Collaborative Programs,  
21 introduced Terri Lee Roberts, who was hired in July as an  
22 infection prevention analyst in the southwest region.]

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1 [The meeting adjourned at 12:00 p.m.]

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Anjeanett Toot  
Minute Clerk  
York Stenographic Services

		PATIENT SAFETY AUTHORITY	
		BOARD OF DIRECTORS	
		REFERENCE INDEX	
		September 8, 2015	
		COUNTER	
	TIME	NUMBER	AGENDA
1			
2			
3			
4			
5			
6			
7			
8			
9	10:00	.01	Call to Order
10			
11		2.00	Approval of Minutes
12			of June 9, 2015
13			
14		2.21	Report of Executive
15			Director, Michael Doering
16			
17		15.50	Delivering the Right Diet
18			to the Right Patient Every
19			Time, Susan Wallace
20			
21		51.38	Evaluating Pennsylvania
22			Patient Safety Reporting
23			Standardization, Mary Magee
24			
25		20.06	Budget Review, Howard
26			Newstadt
27			
28	12:00	58.13	Adjournment