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APPROVED SUMMARY MINUTES

MEETING OF:

PATIENT SAFETY AUTHORITY

VIRTUAL MEETING VIA WEBEX

TIME: 10:00 A.M.

DATE: September 14, 2020

Patient Safety Authority

September 14, 2020

1 Stanton Smullens, M.D., Chair
2 Daniel Glunk, M.D.
3 William Wenner, M.D.
4 Kathleen Law, RN
5 Eric Weitz, Esquire
6 Mary Ellen Mannix
7 Linda Waddell, RN
8 Veronica Richards, Esquire
9 Arleen Kessler. PharmD

10

11 Also Present:

12

13 Regina Hoffman, Executive Director
14 Howard Newstadt, Financial Director & CIO
15 Michelle Bell, Director of Outreach & Education
16 Rebecca Jones, Director of Data Science & Research
17 Karen McKinnon-Lipsett, Administrative Specialist
18 Rodney Akers, Legal Counsel
19 JoAnn Adkins, Senior Infection Preventionist
20 Caitlyn Allen, Director of Engagement
21 Lea Anne Gardner, Patient Safety Analyst
22 Kelly Gipson, Project Manager
23 Amy Harper, Infection Prevention Analyst
24 Shawn Kepner, Data Analyst
25 Elizabeth Kukielka, Patient Safety Analyst
26 Richard Kundravi, Patient Safety Liaison
27 Chris Mamrol, Senior Patient Safety Liaison
28 Shelly Mixell, Administrative Specialist, Outreach & Education
29 Melanie Motts, Senior Patient Safety Liaison
30 Eugene Myers, Assoc. Editor, Engagement & Pubs.
31 Jessica Oaks, Program Manager
32 Jackie Peck, Communication Specialist
33 Teresa Plesce, Office Manager
34 Terri Roberts, Senior Infection Preventionist
35 Badal Sanghvi, DXC
36 Megan Shetterly, Senior Patient Safety Liaison
37 Krista Sorvino, Communication Specialist

- 1 Heather Stone, Administrative Specialist
- 2 Matthew Taylor, Patient Safety Analyst
- 3 Alex Ulsh, Systems Administrator, Deputy CISO
- 4 Susan Wallace, Patient Safety Liaison
- 5 Robert Yonash, Senior Patient Safety Liaison
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PATIENT SAFETY AUTHORITY
Public Meeting
September 14, 2020 Time: 10:00 AM
Location: Cisco Webex (Virtual Meeting)

AGENDA

- I. Call to Order
- II. Report of Board Chair (10:00-10:02)
- III. Approval of the April 29, 2020 Meeting Minutes (10:02-10:05)
- IV. Report of the Executive Director (10:05-10:20)
- V. Authority Programs (10:20-11:00)
 - ***FY19-20 Results and FY20-21 Budget Proposal***
 - o Regina Hoffman and Howard Newstadt
- VI. Old Business
- VII. New Business
- VIII. Public Comment
- IX. Executive Session
- X. Adjournment

1 The regularly scheduled meeting of the Patient Safety Authority
2 was held virtually via Cisco WebEx on Monday, September 14,
3 2020. Stanton Smullens, M.D., Chair, called the meeting to
4 order at 10:00 a.m.

5 ***

6 A motion to approve the minutes of April 29, 2020, carried
7 unanimously.

8 ***

9

10 Report of the Board Chair

11 [Stanton Smullens, M.D., Chair, discussed the strategic planning
12 process; the Patient Safety Authority budget.

13 ***

14 Report of the Executive Director

15 Regina Hoffman, Executive Director, discussed the COVID-19
16 dashboards, charts, and takeaways prepared by the Data Science and
17 Research team. Of note, a drop in reporting at ambulatory surgery
18 facilities is likely associated to many temporary closures and
19 decreased case load due to COVID during the April/May 2020 timeframe.

20 Ms. Hoffman also discussed that although some facilities took longer
21 to report incidents, serious events were reported timely and event

1 report numbers subsequently increased to near pre-COVID numbers.

2 Nursing homes Healthcare Associated Infection(HAI) report numbers for
3 2019 and 2020 were reviewed. HAIs were higher in nursing homes in
4 Pennsylvania in 2020. Respiratory infections during April and May saw
5 an increase from the previous year.

6 The statement of work between Patient Safety Authority and MedStar
7 Health Research Institute (MHRI) was updated and fully executed on
8 July 1, 2020. MHRI will continue to provide suggestions on areas for
9 comprehensive analysis and perform that analysis at the direction of
10 the PSA, apply the machine learning health IT model to the PAPSRS
11 acute care data, incorporate any findings into the quarterly and
12 yearly reports and will continue to investigate anonymous reports at
13 our request and direction. MHRI is currently working on an in-depth
14 analysis and article related to wrong patient errors associated with
15 health IT, and in addition they are exploring event reports to
16 evaluate safety culture.

17 Regina discussed Patient Safety Authority's new LMS program, which
18 will offer interactive and on demand courses for individuals seeking
19 patient safety related education. Currently planning for a 2021
20 launch.

21 The Outreach and Education staff developed a decision tree to assist
22 facilities in differentiating serious events, incidents and non-
23 reportable events. The decision tree is based on definitions in MCare

1 and the final guidance standardization projects that were completed in
2 conjunction with the Department of Health and other key stakeholders.
3 Currently the document is available to facilities through consultation
4 with their PSLs and will be posted to the PSA website.

5 Regina discussed how she was contacted by the Altarum Corporation and
6 asked to speak on an upcoming webinar to discuss the creation of a
7 national patient safety forum similar in concept of Patient Safety
8 Authority. They asked her to discuss what we do, what a national
9 authority could look like, and how state agencies, and a national
10 agency could potentially work in collaboration with each other.

11 Webinar date to be determined. Altarum's health care value hub is a
12 technical assistance and networking center funded by the Robert Wood
13 Johnson foundation to support state based consumer advocates who are
14 working to create equitable, affordable and patient centered health
15 systems.

16 Next HAI virtual meeting is scheduled for September 17, 2020.

17 Medstar, conducted an investigation on an anonymous report and they
18 concluded that investigation on August 10th. A final report was
19 presented to PSA for review and approval and was then presented to the
20 facility.

21 The Journal is being published on September 17, 2020 and has been
22 widely received.

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3 Authority Programs

4 [Howard Newstadt, Sr Director of Finance & Business

5 Operations/CIO/CISO

6 Howard Newstadt, Sr. Director of Finance and Business began his
7 review of the Fiscal Year '19-'20 budget and budget proposal for
8 Fiscal Year '20-'21. This was followed by a discussion of the
9 proposed Fiscal Year '20-'21 budget, assessment receipts,
10 expenditures related to HAI, cash flow projection, surplus,
11 funding in context of budgets and cash flows, personnel salary and
12 benefit summary, and MCARE assessments and the DOH rates and units in
13 bed counts. Fiscal year '19-'20 spending was reported at just under
14 \$6.8 million dollars, which was \$712,960 or 9.5% under budget. 96.4%
15 of MCARE assessments receipts have been transferred into the Trust
16 Fund as of August 2020

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19 [Dr. William Wenner made a motion to reinstate the cost of
20 living and merit increase for staff at 2.6% adding \$100,000 to
21 the FY '20-'21 budget proposal.

22

1 A motion to approve the cost of living and merit increase
2 carried (unanimously?).

3 The motion to approve the FY '20-'21 budget of \$7,375,000
4 carried unanimously.

5

6 [The meeting adjourned at 12:00 p.m.]

7

Karen McKinnon
Scribe

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PATIENT SAFETY AUTHORITY

BOARD OF DIRECTORS

REFERENCE INDEX

September 14, 2020

COUNTER

TIME	NUMBER	AGENDA
10:00	00:03	Call to Order
	00:14	Report of Board Chair
	2:09	Report of the Executive Director, Regina Hoffman
	17:34	Approval of April 29, 2020 Minutes
	18:03	Review of the Fiscal Year '19-'20 budget and budget proposal for Fiscal Year '20-'21, Howard Newstadt, Sr Director of Finance & Business Operations/CIO/CISO
	56:29	Cost of Living and Merit Increase motion (2.6%) Dr. William Wenner
	1:01:06	Approval of motion to cost of living and merit increase
	1:55:33	Adjournment