

APPROVED SUMMARY MINUTES

MEETING OF:

PATIENT SAFETY AUTHORITY

CENTRAL PENN COLLEGE
600 VALLEY ROAD
SUMMERDALE, PA 17093

TIME: 10:05 A.M.

DATE: JUNE 18, 2018

Patient Safety Authority**June 18, 2018**

1
2 Stanton Smullens, M.D., Chair
3 John B. Bulger, DO, MBA (absent)
4 Daniel J. Glunk, M.D. (absent)
5 Arleen Kessler (phone)
6 Kathleen Law
7 Mary Ellen Mannix
8 Veronica Richards, Esquire
9 Linda Waddell, RN (absent)
10 Eric Weitz, Esquire (phone)
11 Denelle Weller
12
13 Also Present:
14
15 Regina Hoffman, Executive Director
16 Rodney Akers, Legal Counsel
17 Howard Newstadt, Senior Director of Finance and
18 Business Operations, CIO
19 Michelle Bell, Director of Outreach & Education
20 Rebecca Jones, Director of Innovation and Strategic
21 Partnerships
22 Shelly Mixell, Executive Assistant
23 Ellen S. Deutsch, M.D., Medical Director
24 Susan C. Wallace, MPH, CPHRM, CPPS, Patient Safety
25 Liaison
26 Caitlyn Sidrane, Project Manager
27 Matthew Grissinger, RPh, FISMP, FASCP, Manager of
28 Medication Safety Analysis
29 Badal Sanghvi, DXC Project Manager
30 Jesse M. Munn, Operations Manager, Managing Editor
31 Theresa V. Arnold, Manager, Clinical Analysis
32 Nancy J. Lescavage, Deputy Secretary, Quality
33 Assurance
34 Parker Beene, Executive Assistant
35 Richard Kundravi, Patient Safety Liaison (phone)
36 Margaret (Megan) Shetterly, Patient Safety Liaison
37 (phone)
38 Catherine Reynolds, Patient Safety Liaison (phone)
39 Stephen Mrozowski, Milton S. Hershey Medical Center
40 Danielle Jurgill, Public

York Stenographic Services, Inc.

34 North George St., York, PA 17401 - (717) 854-0077

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PATIENT SAFETY AUTHORITY

Public Meeting

June 18, 2018 Time: 10:00 AM

Location: The Conference Center at Central Penn College

600 Valley Road

Summerdale, PA 17093

Agenda

- I. Call to Order
- II. Approval of the April 26, 2018 Meeting Minutes (10:00-10:05)
- III. Swearing in of New Board Chair and New Board Members (10:05-10:15)
- IV. Report of the Executive Director (10:15-10:25)
- V. New Business
 - **“Board of Directors Executive Session”**
(10:25-11:00)
- VI. Authority Programs
 - **“Approval of Procurement Policy”**
 - o Regina M. Hoffman, MBA, BSN, RN, CPPS, Executive Director
(11:00-11:05)
 - **“Retained Surgical Items: A Challenge for PA Hospitals”**
 - o Susan C. Wallace, MPH, CPHRM, CPPS, Patient Safety Liaison
(11:05-11:25)
 - **“Warming Blankets and Patient Harm”**
 - o Ellen S Deutsch, MD, MS, FACS, FAAP, CPPS, Medical Director
(11:25-11:45)
- VII. Old Business
- VIII. Public Comment (11:45)
- IX. Adjournment

1 ***

2 PATIENT SAFETY AUTHORITY

3 The regularly scheduled meeting of the Patient
4 Safety Authority was held on Monday, June 18, 2018.
5 Stanton N. Smullens, M.D., Chair, called the meeting
6 to order at 10:05 a.m.

7 ***

8 A motion to approve the minutes of April 26, 2018,
9 carried unanimously.

10 ***

11 Report of the Executive Director

12 [Regina Hoffman, Executive Director, introduced two
13 new Board members; Kathleen Law and Denelle Weller,
14 and announced that the new Board Chair is Dr. Stanton
15 Smullens. These individuals were sworn in by Deputy
16 Secretary Nancy Lescavage of the Department of Health.
17 Ms. Hoffman advised that the weight recommendations
18 that were approved at the last Board meeting were
19 approved by the Secretary. And that they would be
20 sent out for public comment and published in the
21 upcoming Pennsylvania Bulletin. Rebecca Jones gave a
22 brief synopsis of the work that has been done with
23 improving diagnosis, and advised that a Center of

1 Excellence has been established with a core team of
2 members. They will be meeting in July.]

3 ***

4 Authority Programs

5 [Regina Hoffman, Executive Director, gave a brief
6 explanation concerning the Patient Safety Authority
7 procurement policy. A motion to approve the
8 procurement policy carried unanimously.]

9 ***

10 [Susan C. Wallace, Patient Safety Liaison, gave a
11 detailed presentation on Retained Surgical Items: A
12 Challenge for PA Hospitals. She outlined the most
13 common items that are left after surgery, and gave
14 some prevention guidelines.]

15 ***

16 [Ellen S. Deutsch, M.D., Medical Director, gave an in-
17 depth presentation on Warming Blankets and Patient
18 Harm. She outlined the events that were reported to
19 PA-PSRS, and detailed the risk reduction strategies
20 that were published in the Advisory articles.]

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3 [The meeting adjourned at 11:55 a.m.]

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Byron Aldinger
Minute Clerk
York Stenographic Services

PATIENT SAFETY AUTHORITY
BOARD OF DIRECTORS
REFERENCE INDEX
JUNE 18, 2018

| | TIME | COUNTER NUMBER | AGENDA |
|----|-------|-------------------|--------------------------|
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| 9 | 10:05 | 00:07 | Call to Order |
| 10 | | | |
| 11 | | 1:00 | Approval of Minutes of |
| 12 | | | April 26, 2018 |
| 13 | | | |
| 14 | | 1:12 | Swearing in of New Board |
| 15 | | | Chair and New Board |
| 16 | | | Members |
| 17 | | | |
| 18 | | 9:45 | Executive Session |
| 19 | | | |
| 20 | | 10:23 | Report of the Executive |
| 21 | | | Director, Regina Hoffman |
| 22 | | | |
| 23 | | 18:16 | Approval of Procurement |
| 24 | | | Policy |
| 25 | | | |
| 26 | | 20:47 | Retained Surgical Items: |
| 27 | | | A Challenge for PA |
| 28 | | | Hospitals; Susan C. |
| 29 | | | Wallace, Patient Safety |
| 30 | | | Liaison |
| 31 | | | |
| 32 | | 41:05 | Warming Blankets and |
| 33 | | | Patient Harm; Ellen S. |
| 34 | | | Deutsch, M.D., Medical |
| 35 | | | Director |
| 36 | | | |
| 37 | | 52:16 | Adjournment |