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APPROVED MINUTES

MEETING OF:

PATIENT SAFETY AUTHORITY

VIRTUAL MEETING VIA WEBEX

TIME: 10:00 A.M.

DATE: April 29, 2020

Patient Safety Authority

April 29, 2020

1 Stanton Smullens, M.D., Chair
2 Daniel Glunk, M.D.
3 William Wenner, M.D.
4 Kathleen Law, RN
5 Eric Weitz, Esquire
6 Mary Ellen Mannix
7 Linda Waddell, RN
8 Veronica Richards, Esquire
9 Arleen Kessler. PharmD

10

11

12 Also Present:

13

14 Regina Hoffman, Executive Director
15 Howard Newstadt, Financial Director & CIO
16 Michelle Bell, Director of Outreach & Education
17 Rebecca Jones, Director of Data Science & Research
18 Karen McKinnon-Lipsett, Administrative Specialist
19 Rodney Akers, Legal Counsel
20 JoAnn Adkins, Senior Infection Preventionist
21 Caitlyn Allen, Director of Engagement
22 Jeff Bomboy, Senior Patient Safety Liaison
23 Lea Anne Gardner, Patient Safety Analyst
24 Kelly Gipson, Project Manager
25 Amy Harper, Infection Prevention Analyst
26 Shawn Kepner, Data Analyst
27 Elizabeth Kukielka, Patient Safety Analyst
28 Richard Kundravi, Patient Safety Liaison
29 Chris Mamrol, Senior Patient Safety Liaison
30 Shelly Mixell, Administrative Specialist, Outreach & Education
31 Melanie Motts, Senior Patient Safety Liaison
32 Eugene Myers, Assoc. Editor, Engagement & Pubs.
33 Jessica Oaks, Program Manager
34 Jackie Peck, Communication Specialist
35 Teresa Plesce, Office Manager
36 Cathy Reynolds, Patient Safety Liaison
37 Terri Roberts, Senior Infection Preventionist
38 Badal Sanghvi, DXC
39 Megan Shetterly, Senior Patient Safety Liaison
40 Krista Sorvino, Communication Specialist
41 Heather Stone, Administrative Specialist
42 Matthew Taylor, Patient Safety Analyst
43 Alex Ulsh, Systems Administrator, Deputy CISO

- 1 Susan Wallace, Patient Safety Liaison
- 2 Robert Yonash, Senior Patient Safety Liaison
- 3 Mike Cortney, Aperio
- 4 Josh Davis, Aperio
- 5 Erika Fricke, House Democratic Health Committee
- 6 Danielle Jurgill, Wellspan
- 7 Steve Mrozowski, Penn State Hershey
- 8 Erin O'Dea, PA House of Reps., Health Committee
- 9 Nicole, Swope, Penn State Health
- 10 Michael Woitkowiak, UPMC Mercy

1 The regularly scheduled meeting of the Patient Safety Authority was
2 held virtually via WebEx on Wednesday, April 29, 2020. Stanton
3 Smullens, M.D., Chair, called the meeting to order at 10:00 a.m.

4 ***

5 A motion to approve the minutes of January 27, 2020, carried
6 unanimously.

7 ***

8 Report of the Board Chair

9 [Stanton Smullens, M.D., chair made a brief mention to congratulate
10 Regina Hoffman and the Patient Safety Authority for being named to the
11 top fifty patient safety important people in the United States by
12 Becker's in March and congratulated everybody for a smooth transitions
13 to working from home.

14 Board Chair also gave information on the resignation of Denelle Weller
15 from the board for personal reasons; explained the governor's office
16 is aware of it, has several candidates and will appoint someone in the
17 near future.

18 Discussed follow-up question regarding drug emergency for facilities
19 without drugs and PPE availability. Executive Director explained that
20 PPE efforts are being coordinated through emergency management through
21 HAP and when a facility has a PPE need, they are to contact their
22 emergency management resources who will then coordinate to try to get

1 that PPE to them, whether that is from other facilities or stockpile
2 and how it's a centralized effort.

3

4 ***

5 Report of the Executive Directors

6 [Regina Hoffman, Executive Director] asked Rebecca Jones to introduce
7 the new Infection Prevent Analyst, LeaAnne Gardner.

8 Ms. Hoffman discusses Patient Safety Authority's activities related to
9 COVID. Ms. Hoffman discussed follow-up regarding the pound/kilogram
10 recommendation made back in 2018 and discussed the Patient Safety
11 Authority's trust fund balance and assessments.

12 ***

13 Authority Programs

14 [Caitlyn Allen, Director of Engagement reviewed the annual report and
15 thanked the subcommittee members, Dr. Smullens, Dr. Glunk and Eric for
16 their time, their perspective, they're candid insights. Cait also
17 outlined why the Patient Safety Authority is required to do an annual
18 report, stating it is a Mcare law requirement.

19 She explained the new journal and how it is the first publication that
20 the Authority has ever done that is going to get an impact factor and
21 discussed the two data articles, acute care data and long term care

1 infection data being sent with the annual report and attributed to the
2 journal. She discussed last year's Sepsis campaign].

3 ***

4 A motion to approve the annual report carried unanimously.

5 ***

6 [Mike Cortney and Josh Davis, Strategic Planning, Consultants from
7 Aperio Insights gave a thorough recap on the background, project
8 objectives, external expert input, consumer point of view, the Mural
9 tool they would like to use for workshops and training and best
10 dates/times for the PA-PSA strategic plan.

11 [The meeting adjourned at 11:57 a.m.]

12

13

14 Karen McKinnon

15 Scribe

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PATIENT SAFETY AUTHORITY
BOARD OF DIRECTORS
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COUNTER

TIME	NUMBER	AGENDA
10:00	00:03	Call to Order
	00:06	Report of Board Chair
	2:55	Approval of January 27, 2020 Minutes
	3:40	Report of the Executive Director, Regina Hoffman
	26:10	Annual Report/Journal, Caitlyn Allen Director of Engagement
	56:40	Strategic Planning Aperio Insights; Mike Cortney and Josh Davis
	1:55:33	Adjournment



PATIENT SAFETY AUTHORITY
Public Meeting
April 29, 2020 Time: 10:00 AM
Location: Cisco Webex (Virtual Meeting)

APPROVED Agenda

- I. Call to Order
- II. Report of Board Chair (10:00-10:02)
- III. Approval of the January 27, 2020 Meeting Minutes (10:02-10:05)
- IV. Report of the Executive Director (10:05-10:20)
- V. Authority Programs (10:20-11:30)
 - **Annual Report (10:20 – 10:40)**
 - Caitlyn Allen, Director of Engagement
 - **Strategic Planning (11:00 – 11:30)**
 - Mike Courtney, Aperio
- VII. Old Business
- VIII. New Business
- IX. Public Comment
- X. Executive Session (11:35 – 11:55)
- XI. Adjournment